

CONFIDENTIAL

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To all candidates

Our reference E2D0 T +49 6196 79 1063  
Email larysa.petruk@giz.de Date 25.03.2026

**Tender number:** 10011800  
**Project processing number:** G-011929-002  
**Project:** Health System Strengthening  
and Epidemic Prevention, Phase  
II  
**Works/services tendered:** General Planner Services for an  
Infectious Diseases/Isolation  
Unit at Ola During Children's  
Hospital in Freetown, Sierra  
Leone  
**Country:** Sierra Leone

**Procedure type:** Negotiated procedure with competitive tender

**Invitation to submit a request to participate**

Dear Sir/Madam,

Thank you for your interest in this procurement procedure.

The German Federal Ministry for Economic Cooperation and Development (BMZ) has commissioned us to implement the above project.

Please submit your request to participate **by 12:00 noon (Berlin, Germany time zone) on 14.04.2026**. Details of our submission requirements are explained in this letter and in the requirements for application included with the procurement documents.

We also reserve the right to award the contract on the basis of initial tenders without entering into negotiations.

We also reserve the right, once the initial tenders have been submitted, to make a selection on the basis of the criteria listed in the

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Commerzbank AG Frankfurt am Main  
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procurement documents and only to enter into negotiations with the **three** tenderers that receive the highest scores.

In addition, we reserve the right to conduct the negotiations in consecutive phases with a view to reducing the number of tenders under negotiation on the basis of the contract award criteria specified in the annex.

Please submit your request to participate in English in accordance with the requirements stipulated in the procurement documents.

Planned schedule for the rest of the procurement procedure:

Information to candidates about results of evaluation of the requests to participate, and invitation to submit tenders to successful candidates.	end of April
Deadline for submitting tenders	end of May
Negotiations	early June
Invitation to submit final tenders	mid of June
Information to tenderers about result of evaluation of tenders	early July
Award of contract	mid of July
Commencement of service delivery	mid of July
Your tender will remain legally binding up to	August 14, 2026

### Questions

Please raise any commercial, technical or procedural questions promptly, and no later than the deadline for submission of queries specified in GIZ's e-procurement tender platform. Questions can only be submitted electronically, using GIZ's e-procurement tender platform. Non-compliance may result in your tender not being considered.

### Sustainability

We have developed a Guide for Practicing Corporate Sustainability (GPS) so that our contractors can learn about corporate sustainability at GIZ. We invite you to go through GPS and obtain a participation certificate, which you can hand in with the proposal.

Participation in GPS does not influence the award decision in this procedure. However, we would very much welcome your taking part in GPS: <http://gps.giz.de/en>.

Our requirements for application and other procurement documents, which are listed in the annex below, also apply.

Yours sincerely,

Deutsche Gesellschaft für  
Internationale Zusammenarbeit (GIZ) GmbH

Rebecca Schmelzer  
Senior Contract Manager, E2D0  
Contract Management

Larysa Petruk  
Contract Manager, E2D0  
Contract Management

(Sent electronically without signature)

## **Annexes**

1. Valid version of terms and conditions for application for the award of contracts for services and work above the EU threshold
2. Valid version of General Terms and Conditions of Contract (AVB) for supplying services and work on behalf of GIZ and subsidiarily the Standard Official Contracting Rules for Services, Part B (VOL/B)
3. Terms of references
4. Special terms and conditions of contract
5. Request to participate and self-declaration of eligibility for calls for competitive tender
6. Declaration of eligibility based on the capacities of other entities
7. Grid for assessing the eligibility of candidates/tenderers
8. Price schedule
9. Grid for the technical assessment of tenders above the EU threshold
10. Declaration by candidate/bidding consortium
11. Template declaration of availability
12. Information on data processing in accordance with Article 13 of the EU General Data Protection Regulation (GDPR) (data protection information')